

Logging in to the NAPPA Website

Username and Password


Each member now has his/her own unique Username and Password for accessing the website. Privacy standards do not allow for a member's password to be emailed to them. When logging in for the first time or to request a new password, you will need to go through the "Forgot Password?" instructions below.

Forgot your password? Here's how to set (or recover) your password.



The screenshot shows the top navigation bar of the NAPPA website with three links: "Website Help", "Contact Us", and "Forgot Password". The "Forgot Password" link is highlighted with a red box and a mouse cursor. Below the navigation bar is a login form with two input fields labeled "Username" and "Password", a "Keep me logged in" checkbox, and a "Login" button.

1. Go to www.nappa.org.
2. Click **Forgot Password** from the Menu Bar.



The screenshot shows the NAPPA logo (National Association of Public Pension Attorneys) and a search bar. Below the search bar, the text "Please enter the email address associated with the account:" is displayed. An input field for "Email Address" contains the text "brenda@nappa.org" and is circled in red. A red arrow points to the "Submit" button.

1. On the next screen, enter the email address associated with your NAPPA membership and click **Submit**.
2. After clicking **Submit** you will see this message: "If the email address was valid, an email has been sent to that address with a password reset link." (not shown)
3. It may take a few minutes before you receive the email.
4. If you do not receive the reset email, please check your spam/junk folder.

1. After receiving the email with the new password, click **Reset Password**.
2. Please note, the link is valid for 24 hours. If you do not reset the password within 24 hours, you will have to request another **“Forgot Your Password?”**

subject: FW: Password Reset Requested

From: nappa@memberclicks-mail.net [mailto:nappa@memberclicks-mail.net]
Sent: Monday, March 30, 2015 2:35 PM
To: Jake McMahon
Subject: Password Reset Requested

To reset your password, click the link below:

[Reset Password](#)



If you did not request this password change, please contact your administrator.

Please Note: The link above will be valid for 24 hours from the time it was generated.

To update your password, enter and confirm your new password below. Press submit to send the update.

New password:

 Confirm Password:

 Passwords match!

1. Type your new password. (There are no strict requirements for the password other than it cannot be blank.)
2. Confirm password.
3. Submit.

1. After a successful reset, you will be directed back to the NAPPA home page.
2. Enter your **Username** and **Password**.
3. Click **Login**.

Website Help | Contact Us

Username: Password:

Keep me logged in

Search our Membership...

Home | About Us | Join | Events | My Nappa | Resources | Contact Us

NAPPA National Association of Public Pension Attorneys

MEMBER LOGOUT

HELLO my name is Brenda Faken National Association of Public Pension Attorneys

Member Landing Page
 Member Directory
 E-List
 The NAPPA Report
 Job Opportunities
 Announcements
 Quick Links 3

Member Directory | My Profile | Mark Calendar | My Community | Community Forum

Welcome to MyNAPPA!

Mark your calendar 2015 Legal Education Conference

1. When you see “Hello My Name is...” you have successfully logged in!
2. You have arrived at the “Member Landing Page.”

FEATURES

- My Profile info (small circle, lower left)
- Quick Links (large circle)
- Logout (medium circle, top right)
- Find more “How To’s” under **Website Help**.